



CHILDREN'S INTERNATIONAL SUMMER VILLAGES, INC. United States of America

All CISV Applicants and Families

By now, you should have received a brochure or watched videotape, which provides a summary of the program and philosophy of CISV. Simply put, CISV is an organization that believes a more peaceful world is possible, if we provide children and young people opportunities to develop close friendships with people from different cultures. We offer informal learning experiences that can forever change you child's view of the world and its people.

CISV is a community based volunteer organization. Throughout the world, local volunteers help to recruit and select delegates, train and prepare adult leaders, host Villages, Seminar Camps and Summer Camps, conduct Local Work programs and raise funds for the work of CISV. Compared with traditional summer camps and other international exchange programs, the cost to participate in CISV is kept remarkably low. This is possible only because of the personal commitment of time and talent by local volunteers. Families who participate in CISV are encouraged to volunteer to assist us in making this program available to others in our community. We look forward to the participation of your entire family in the CISV program.

HOW DO I APPLY?

Submit the enclosed application, which includes:

- Youth Delegate Application Form
- I.C. Family Reference Form
- Supplement IYD
- Local chapter membership application
- Teacher recommendation form (should be mailed by the teacher direct)

Complete the enclosed application. Applications for all Interchange delegates are due by February 1st. Applications must be sent to: **Kris Gagne-Maynard, 114 Greenacre Avenue, Longmeadow, MA 01106**. All applicants must be members of CISV Springfield. A membership application is included in this packet.

WHAT DOES THIS PROGRAM COST?

Interchange Delegates pay \$900 to participate. This covers all expenses paid to CISV National and International. In addition to this fee, each delegate is responsible for the cost of travel to the program site and the equal share of the adult leader's travel cost (cost divided by the number of delegates, typically 6 – 10). All delegates must travel together and CISV Springfield will arrange travel plans.

HOW ARE THE DELEGATES SELECTED?

All CISV delegates and leaders are chosen without regard to race, religion or economic status. The selection process may include both interviews and observations of the applicants during an organized "play day". A selection committee made up of CISV volunteers and leaders is responsible for selection of delegates and leaders. Applicants will receive more information about selection dates and times as plans are finalized.

CISV INTERCHANGE

The Interchange program is a family-centered; two phase group exchange between two CISV chapters. This program is geared towards youth aged 12-16. Delegations usually consist of five males and five females, and an adult leader. The group is equally matched with a group from another chapter or country, and each participant is matched with a partner.

Each delegate lives with the partner's family, and the group as a whole will participate in recreational and cultural activities. Often the hosting chapter will host a mini-camp, giving the participants a chance to interact in a typical CISV camp setting. Interchanges may take place over one or two summers. This program involves total immersion into family and social life, and is an excellent way for youth to gain an understanding of daily life in other cultures.

The Uniqueness of this Program

While other CISV programs involve interaction with many different cultures, the interchange is primarily a bi-lateral program. The focus differs from our other programs in that participants are directly immersed into family life rather than in a camp setting. The program is designed for older children who are ready to begin exploring cross-cultural communication in a community environment. Total cultural immersion allows participants to gain new insight into human likeness and interdependence in an increasingly global society. In addition, interchange provides the greatest opportunity to share the lessons that CISV has to offer because family and neighborhoods are directly involved in an ongoing manner.

Aims of the Interchange

The aims of this program are:

- To encourage understanding of another culture by living in that culture as a family member;
- To incorporate these experiences into the daily lives of the participants and their families;
- To develop individual and group attitudes consistent with CISV philosophy through group activities.

DO YOU HAVE MORE QUESTIONS?

Don't hesitate to ask! You can talk with the families of previous delegations by contacting the local Chapter President by E-mail: president@cisvspringfield.org

You can also visit us on the web at:

www.cisvusa.org or the local web site www.cisvspringfield.org



CHILDREN'S INTERNATIONAL SUMMER VILLAGES, INC.
GREATER SPRINGFIELD
Membership Form

LAST NAME _____ FIRST NAME (S) _____

BUSINESS NAME (Necessary for Business Membership) _____

ADDRESS _____

CITY _____ STATE _____ ZIP CODE _____

TELEPHONE

HOME _____ BUSINESS _____ E-Mail _____

Does your employer match contributions to non-profit, charitable organizations? _____

Children's Names

Birth date

School

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please contact me, I wish to help with chapter programs and projects

Please check appropriate membership categories and indicate amount enclosed.

_____ Family (\$50) a one-year membership for up to two adults and all children
_____ Individual (\$25) One-year membership for one adult age 21+

Please enclose your membership check payable to CISV and mail to:

**Fran Johnson, Treasurer
42 Pineywood Dr.
E. Longmeadow, MA 01028.**



Teachers Information Package - Interchange Program (3 pages)

Applicant: Please provide the following 3 pages to the referring teacher.

From: Children's International Summer Villages, Inc. – Springfield, MA

Contact: Donna Viens, Phone: 413-599-1305 or email president@cisvspringfield.org

Frequently Asked Questions

What is CISV?

Children's International Summer Villages is a unique independent, non-profit, non-political and nondenominational volunteer organization that offers children and adults the opportunity to make new friendships worldwide, understand, and appreciate different cultures.

How did CISV Begin?

Dr. Doris T. Allen, a University of Cincinnati psychologist who wanted to promote world peace after WW II, founded Children's International Summer Villages, Inc. (CISV) in 1950. She believed that Peace was possible through children. The first CISV Village was held in Cincinnati under the direction of Dr. Allen in 1951. Today, CISV has 20 chapters in the USA and 150 chapters worldwide.

What are the CISV Programs?

While CISV offers many different programs, the philosophy of CISV can be summarized as a commitment to know countries through close friends rather than as abstract places on a map and to accept others without prejudice and stereotype. The basic programs are:

The Village is a four-week camp, attended by delegations of 11 year olds (2 boys and 2 girls) and an adult leader, from each of twelve different nations. The delegates participate in a multi-language camp featuring a mix of educational, cultural and sporting activities, which emphasize cooperative global and intercultural living. Each year, CISV hosts about 60 villages around the world, which are open to only 11-year-old children. CISV Springfield is hopeful to send 2 delegations to summer villages each summer. All Springfield area children are eligible and encouraged to participate.

On a local level, every three years, CISV requires local chapters host a village in their community. During the Springfield Villages we will be hosting about 70 international visitors from around the world. The planning stages, including site selection, fundraising and volunteer recruitment are already underway.

Interchange is a family-centered, two phased, group exchange between two international CISV chapters. The delegation generally consists of five boys, five girls and one adult leader. During the first phase of the Interchange summer, the delegations will visit

partners of the same age and gender in another country for 3-4 weeks. During the second phase, the delegation that visited first, becomes hosts to its partners for another 3-4 week visit. The family plays a vital role as each participant lives in the host partner's home, allowing him or her to become a family member. CISV Springfield is hopeful to offer an interchange program each year to young people ages 12-15 years.

Seminar Camp is a three-week multi-cultural experience for 17-18 year olds. Seminar Camps are held throughout the world and consist of about 30-35 participants from various countries. In a camp-like setting, the young adults create an environment of sharing ideas, learning about cultures and discussing timely issues that effect global relations. CISV Springfield will strive to offer Seminar Camp opportunities each summer.

Is CISV Accredited?



CISV is a member of the Council on Standards for International Travel (CSIET). There is also mandatory national training for all leaders, staff members and junior counselors. Last year, 7,500 people participated in CISV programs – from 57 countries.

Where is CISV?

CISV National Associations are in following countries; Algeria, Argentina, Australia, Austria, Belgium, Brazil, Canada, Chile, Colombia, Costa Rica, Cote d'Ivoire, Denmark, Egypt, El Salvador, Estonia, Faroe Islands, Finland, France, Germany, Great Britain, Greece, Guatemala, Guinea, Honduras, Hungary, Iceland, India, Indonesia, Israel, Italy, Jamaica, Japan, Jordan, Kenya, Korea, Latvia, Lebanon, Luxembourg, Mexico, Mongolia, Netherlands, New Zealand, Norway, Pakistan, Philippines, Poland, Portugal, Romania, Senegal, Slovakia, Spain, Sweden, Switzerland, Thailand, Turkey, United States, Uruguay, Venezuela and Zambia.

In 1997, Brett and Jane Vottero founded CISV Springfield. Every year since 1998, CISV Springfield, has sent village Delegations to hosting countries from Canada and Europe and to as far away as Japan.

How can I become involved?

For information on how you can become involved with CISV Springfield call **Donna Viens**, **Phone: 413-599-1305** or email president@cisvspringfield.org

or visit the CISV USA Web site at www.cisvspringfield.org.



**INFORMATION TO BE SUPPLIED BY THE CHILD'S TEACHER
(CONFIDENTIAL)**

Name of Applicant _____

1.

CHILD'S CHARACTERISTICS	BELOW AVG.	AVG.	ABOVE AVG.	OUTSTANDING
Friendly				
Leadership qualities				
Sense of fair play				
Sensitivity to others				
Adjustments to new situations				
Acceptance by peers				
Cooperative				
Initiative				
Sense of humor				
Ability to express ideas in a group				
Creativity				
Responsibility				
Emotional stability				
Awareness of cultural differences				
Academic achievement				

2. Number of days of school missed during the present school year: _____

3. Do you think this child would be a good delegate? List special talents and experiences. Please use the other side of this sheet.

Teacher Signature _____ Date: _____

School and Position: _____ Phone: _____

**Return by: Feb. 1st to:
Kris Gagne-Maynard, 114 Greenacre Avenue, Longmeadow, MA 01106**

Parent or Guardian Information

Mother's/Guardian's Name _____

Occupation _____

Business Name and Address _____

City _____ State _____ Zipcode _____

Business Phone: _____ Fax: _____

E-mail address: _____

Home Address and Phone: _____

(If different from that of youth applicant)

Father's/Guardian's Name _____

Occupation _____

Business Name and Address _____

City _____ State _____ Zipcode _____

Business Phone: _____ Fax: _____

E-mail address: _____

Home Address and Phone: _____

(If different from that of youth applicant)

Statement of Parents/Guardians

Why do you want your child to be a delegate?

Mother's response: _____

Father's response: _____

In what volunteer activities do you participate?

Mother's response: _____

Father's response: _____

Would you be able and willing to assist in volunteer service for CISV? Please explain.

Mother's response: _____

Father's response: _____

Medical History Information

Is your child currently taking any prescribed medications? Please explain.

Would you be willing to provide a statement from your child's physician as to his or her physical condition? _____

Please list any allergies, health or dietary restrictions and their effect on your child's daily life. _____

National Code of Conduct Agreement

I _____ (name of delegate) do agree with my local CISV Chapter and the National and International officers of CISV, to participate fully in (circle CISV Program – Village, Interchange, or Summer Camp). I will abide by the guidelines established by CISV International, INFO FILE R-7 (9008), in such manner that will enhance our life together and foster courtesy and understanding between us all. I will not bring or use illegal drugs. If I am under the age of 18 and smoke, I will bring a signed letter of consent from my parents or guardians. If I am in a country where there is no legal age for drinking and I am under 21, I will furnish a signed letter of consent from my parents or guardians. In all cases I will observe the wishes of my host family regarding drinking and smoking as a matter of courtesy. I will observe such sexual morals and behaviors that will not embarrass or injure others (such behaviors having been discussed with my parents/guardians). I understand I will be expected to participate in all CISV activities (games, culture sharing, crafts, singing, dances, and attend meetings and workshops, etc.) and I agree to participate to the best of my ability. I further agree to represent my CISV Chapter in such manner that is consistent with the values of my home, community and country.

I do understand that if I break my agreement, I may be removed from the program at my own expense.

Signature of Program Applicant: _____ Date: _____

Signature of Father/Guardian: _____ Date: _____

Signature of Mother/Guardian: _____ Date: _____

Signature of Chapter Representative: _____ Date: _____

National Travel Policy

Delegation Travel

1) Village, Summer Camp, and Interchange delegations shall travel to and from the site of the approved CISV activity as a group. Travel shall be direct and continuous to and from the CISV activity site. No side trips shall be permitted. No layover in excess of 24 hours shall be permitted unless common carrier schedules require otherwise. Delegation itineraries must be approved by the local Chapter.

2) Penalties - Violations of Section 1 will result in disciplinary action against the Chapter or Steering Committee pursuant to the complaint procedure (83-BOT-2) of CISV, Inc.

3) Individual travel (as in the case of Junior Counselors and Seminar Camp participants) other than to and from the site of an approved CISV activity shall be deemed non-CISV travel. CISV assumes no responsibility or liability for an individual while on a side trip or layover in excess of 24 hours.

We understand the CISV policy listed above and if selected, agree to abide by it.

Signature of applicant: _____ Date: _____

Signature of father/guardian: _____ Date: _____

Signature of mother/guardian: _____ Date: _____

We further understand that:

1) Information we have provided in this application may be verified by contacting individuals and agencies other than those listed in this application.

2) We release and hold harmless any individual or organization that provides additional information about us to CISV. We also agree to hold harmless any officers or volunteers of CISV International, CISV USA, or the local Chapter of CISV.

3) By signing this application form we confirm that all the information we have given is true and complete.

Signatures:

Youth Applicant: _____ Date: _____

Mother/Guardian: _____ Date: _____

Father/Guardian: _____ Date: _____

Note to ALL Youth Applicants

Thank you for your interest in Children’s International Summer Villages. Please complete the entire application including the supplement for the specific program in which you would like to participate. The supplements outline additional responsibilities unique to each CISV program. Please provide each of your referees with a copy of the appropriate reference form accompanying this application.

Village Applicants complete Supplement VYD

(Village delegates must be 11 years of age)

Interchange Applicants complete Supplement IYD

(Interchanges are for youth ages 12 – 13, 13 -14, or 14 - 15)

Summer Camp Applicants complete Supplement SCYD

(Summer Camps are for youth ages 13, 14, or 15 years of age)

Seminar Camp Participants complete CISV International’s

Form SCPI.01 only

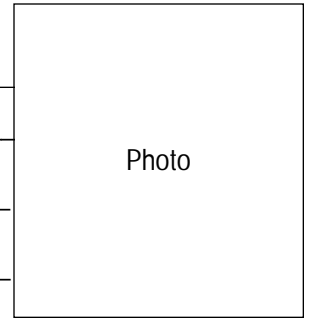
(Seminar Camps are for youth ages 17 – 18)

Send your completed application and appropriate supplement to:



Supplement IYD

Interchange Youth Delegate Application Supplement



Applicant's Name _____

Please list any address(es) where you would host an Interchange partner. _____

Please list names and ages of brothers and sisters. Put a check beside those living at home with you.

Brother _____ DOB/Age _____ At Home

Brother _____ DOB/Age _____ At Home

Sister _____ DOB/Age _____ At Home

Sister _____ DOB/Age _____ At Home

Please list any other people besides parents and siblings who live at your hosting address(es):

Name _____ Age _____ Relationship to applicant _____

What would be the sleeping arrangements for your guest?

Own room Share room Own bed Share bed

Has anyone in the family had experience with people of another culture? If yes, please explain. _____

Has anyone in the family traveled in another country/countries? If yes, please explain. _____

What kinds of pets/animals share your home? _____

Why do you want to participate in a CISV Interchange? _____

Use a separate piece of paper to write a letter to an unknown friend and attach it to this supplement.

Please read and complete the back of this page outlining CISV policies and Interchange family responsibilities.

National Background Check Policy

1. It is the policy of CISV USA that a background check will be done for all CISV Adult leaders, Village and Camp staff, and Interchange families.
2. No selection shall be considered final until this background check has been completed.
3. Chapters and Steering Committees are responsible for conducting these background checks and shall pay all costs.
4. A photocopy of the individual's driver's license and a driver's history shall be obtained as a part of each background check. In addition, the driving record of any individual transporting children as part of a CISV program shall be reviewed to ensure a satisfactory driving history.

National Insurance Reference Guide, Section 7

It is strongly recommended to all CISV USA Chapters and Steering Committees that the driver of any vehicle for a CISV Program activity be at least 21 years of age.

Interchange Family Responsibilities

Interchange participants must:

- Be willing to acquire as thorough knowledge of CISV as possible, and be guided by its goal of world peace through understanding and friendship among people.
- Attend and participate fully in all:
 - a) planning and preparation activities for both phases
 - b) program activities during the experience
 - c) mid-phase activities
 - d) evaluation/reflection-closure activities
- Become a member of CISV, and pay the International Interchange fee (non-refundable), as well as fees required by the local Chapter, with payments made in compliance with established due dates.
- Make the guest feel welcome and appreciated, and help him/her feel like part of the family.
- Cover all expenses for the guest in the same way as for any other child in the family, e.g. meals, transportation, excursions, etc. (The guest should have pocket money for personal expenses.)
- Understand the Interchange partners are required to participate in all group activities that have been planned by the group.
- Share with other delegation families expenses incurred by planned group activities.
- Provide for adult supervision of the youth when a parent is not at home.
- See to it that the guest is permitted to, and knows how to contact his/her leader.
- Show respect for and accommodate when possible the cultural values of the guest. Be willing to discuss in a positive way, without prejudice, cultural differences which may exist.
- Pay the traveling expenses of the family's own child and his/her share of the Leader's traveling expenses.
- Purchase the insurance policy required by CISV USA for the traveling phase.
- Comply with International, National, and local requirements regarding completion and submission of documents/forms.
- Correspond with the partner youth/family prior to, during, and after each phase.
- Cooperate with, maintain appropriate contact with, and support the Delegation Leader.
- Exhibit behavior that is mature, considerate, and responsible in keeping with CISV philosophy.

Family Acknowledgement:

We are aware of CISV's policy for selection, background checks, driver age, preparation, training and the responsibilities of Interchange delegates and their families. We are prepared to let our son/daughter participate in a CISV Interchange Program and regard him/her both physically and psychologically fit to participate. We are also prepared to support our son/daughter in his/her future involvement in CISV.

Signature of Mother/Guardian _____ Date: _____

Signature of Father/Guardian: _____ Date: _____

Applicant Signature: _____ Date: _____

Parents/Guardians complete both sides of this page.

Does anyone in the household have physical or emotional problems/characteristics/restrictions that a guest should be aware of? _____ Yes or No

If yes, please explain: _____

Do you know at this time which adult would be home during the time of hosting the Interchanger? _____ Yes No

If yes, who will it be? _____

If no, what arrangement will you make for adult supervision? _____

What facilities or places of interest are within walking distance of the home?
(grocery store, retail store, ice cream shop, park, etc.) _____

How would the applicant and Interchange partner get to places beyond walking distance? _____

Please list the places where the applicant goes frequently. _____

Are there any parental restrictions about how or when the applicant goes to these places? _____ If yes, please describe them.

While realizing teenagers like and value their independence, how do you ensure their safety? _____

Could you assist the youth by providing transportation to some activities if that were needed? Yes No

Please comment on the swimming ability of your child. _____

Interchange participation requires substantial commitments of time, energy, and interest before, during, and to a lesser extent, after both phases of the experience. What other commitments do you have? _____

Are you willing to make this Interchange commitment your highest priority? Yes No

Why do you want your child to participate in a CISV Interchange? _____

When youth/families from the two countries are paired, an attempt is made to provide for compatibility.

The following items can be very helpful.

When the applicant is visiting another country would you wish to have arrangements made for him/her to attend religious services? _____ If so, please give the following information. If no, skip to next item.

Religious affiliation or preference: _____

Special Day/s of services (if applicable) _____

Please check which of the following you as a family most value and would hope that a guest would understand and take into account:

- | | | |
|---|---|---|
| <input type="checkbox"/> Casual home | <input type="checkbox"/> Decisions by parents | <input type="checkbox"/> Mealtime togetherness |
| <input type="checkbox"/> Neatness | <input type="checkbox"/> Intellectual interests | <input type="checkbox"/> Active, busy, sometimes noisy home |
| <input type="checkbox"/> Humor | <input type="checkbox"/> Planned, organized home | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Mother-dominant home | <input type="checkbox"/> Spontaneity | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Father-dominant home | <input type="checkbox"/> Sports/outdoor activity | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> Lots of communication | <input type="checkbox"/> Openness of feelings | Comments: (optional) _____

_____ |
| <input type="checkbox"/> Many individual pursuits | <input type="checkbox"/> Active in community service | |
| <input type="checkbox"/> Low-key, quiet home | <input type="checkbox"/> Non-smoking home | |
| <input type="checkbox"/> Decisions by consensus | <input type="checkbox"/> Everybody pitches in | |
| <input type="checkbox"/> Family-centered activities | <input type="checkbox"/> Only non-alcoholic beverages | |
| <input type="checkbox"/> Individual privacy | <input type="checkbox"/> Religious activities | |

Please describe a typical summer day for your family. Include details such as what time various family members rise, what they have for breakfast, what they do during the day, etc. _____

Please use a separate piece of paper to write a letter to an unknown friend and family and attach it to this supplement.



Interchange Family Reference Form

Children's International Summer Villages, Inc.

IFRF.02

The family named below has applied for participation in the Interchange program of Children's International Summer Villages, Inc. (CISV)

Family Applicant _____ Youth Applicant _____

The Interchange is an international exchange program which consists of reciprocal home visits by youth from two different countries. An Interchange may be completed within a single summer or may extend over two summers. During a single-summer Interchange, youth both host and visit their partners during the course of one summer, with both the hosting and traveling phase lasting for two to three weeks. During a two-summer Interchange, youth host their partners during one summer and travel to live with their partners during the other, with each phase lasting four weeks.

Please read the Criteria for Selection items listed below and respond to the questions on the other side of this form. CISV program officials and the local Chapter of CISV thank you for your assistance. Your response will be treated as confidential and destroyed as provided by law.

Criteria for Selection

Interchange Youth Participant

- Acceptance of CISV's goal of peace through understanding
- Awareness and appreciation of his/her own cultural values
- Interest in learning about other cultures
- Active interest in making friends with different people
- Openness to and interest in learning from experiences
- Ability to communicate even in the absence of a common language
- Ability to channel frustration or uncertainty into optimistic inquisitiveness
- Flexibility to accept and adapt to a different lifestyle, to new situations, and to unexpected circumstances
- Emotional stability in keeping with normal adolescent development
- Acceptance of rules and authority when appropriate
- Behavior guided by respect, kindness, forethought, and common sense
- Self-discipline and dependability
- Ability to function as a member of a group and to cooperate with others

Interchange Family Participants

- Appreciation of CISV goals, an understanding of the Interchange program structure and objectives, and willingness to be involved as effective participants in the program
- Willingness and ability to welcome their guest as a member of the family and to make him/her feel comfortable with the style of their daily life
- Readiness to learn, respect, and accommodate (when possible) the cultural values and needs of their guest, and ability to explain their own to him/her, and to clarify the differences
- Ability to provide adequate care and supervision as well as pleasant and stable family life for the guest, both physically and emotionally
- Participation in all planned Interchange group activities
- Support and cooperation with the Interchange delegation leader(s)
- Communication with the partner youth/family prior to, during, and after each phase
- Compliance with International, National and local requirements regarding the completion, submission, and safekeeping of all necessary documents and forms
- Confidence in their child's independent actions

In what capacity are you acquainted with the parents/family? (friend, neighbor, co-worker, etc.) _____

How long have you known the parents/family? _____

Please complete the following: In my opinion, CISV (would) (would not) benefit by this family's participation in the Interchange program for the following reasons: _____

Additional comments (optional): _____

To the best of my knowledge, the information I have provided about the Family Applicant is true, accurate and complete. I am not aware of any other past/present behavior on the part of this family that would disqualify them from working with international youth, acting as appropriate role models or functioning in a position of trust with CISV International.

Signature

Print Name

Date

Street Address

Are you a CISV member? Yes No

City, State, ZIP

Telephone

E-mail

CISV Programs with which you are familiar:

- Village Interchange Summer Camp Seminar Camp International Youth Meeting

Please submit this completed form to the Interchange Selection Committee Chairperson identified below.

The reference should be postmarked no later than _____
Date

CISV does not consider persons with any of the following behaviors to be appropriate for participation in CISV programs: alcohol/drug abuse, criminal convictions, dishonesty, emotional or behavioral disturbances, prejudice or intolerance, sexual abuse, violence, lack of self control, or inability to handle stress.